COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Tuesday, January 21, 2025
3:30 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni

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1. **MEETING OPENING**
   1.1. Call to Order
   D.Antonacci called the meeting to order at 3:48 PM.

   1.2 Roll Call
   D. Antonacci and M. Gignac present at time of Roll Call.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No public comment.

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of December 6, 2024
   Motion by: M. Gignac
   Motion to approve minutes.
   Second: D. Antonacci
   Roll Call: All present in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Budget Policies
   Motion by: M. Gignac
   Motion to table.
   Second: D. Antonacci
   Roll Call: All in favor
   Vote: Motion carried

S. Tracey-Calash arrived at 4:04 PM.

4.2. *Discussion and Possible Action on Series 3000 Policies

Discussion was had around Policy 3541.44 *Transportation of Students by School Employees.*

Motion by: M. Gignac

Motion to table Policy 3541.44 *Transportation of Students by School Employees* until next meeting to go over edits.

Second: S. Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

4.3. *Discussion of new district Ethics Policy

Discussion was had. D. Antonacci will follow up with the Board. Superintendent Sullivan will create an Administrative Regulation and implement a policy review for staff in the yearly training module at the beginning of each school year.

The Committee scheduled the next meeting for Tuesday, January 28, 2025 at 3:30 PM.

5. **ADJOURNMENT**

Motion by: M. Gignac

Motion to adjourn.

Second: S. Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

D. Antonacci adjourned the meeting at 4:58 PM.

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent